

TRANSPORT RULES

- 1) An optional transport facility is made available to the students . Students can avail the school transport subject to availability of seats from any particular area
- 2) Routes once chartered by school transport department will not change and any request for the Same will not be entertained .
- 3) Transport fee is levied keeping the budget and all overhead expenses in view and is at the sole discretion of the school Management .
- 4) **Mid session withdrawal from use of transport will be permitted only against one month written notice to the transport incharge or payment of one month fee in lieu thereof . However , students will not be permitted to discontinue the school bus usage in the last quarter of the session.**
- 5) The bus drivers are authorized to stop the bus only at the designated stops . The bus will wait for 2 minutes at the bus stop. Please follow the assigned time to avoid any inconvenience .
- 6) Getting on or off the bus in the middle of the way will be considered punishable The student will get down or board at his assigned bus stop only.
- 7) If bus student does not come to school in the morning for any reason , the parents will inform the transport incharge and bus driver in advance. In the same way if a student does not go home on the bus after dispersal then parents should write about it in the school diary or send an application to the class teacher.
- 8) In case of prior written approval from Principal for not boarding the bus, the student will be handed over from Gate No. 1 .
- 8) Keeping mobiles phones or any other items which are not allowed in bus is strictly prohibited otherwise the phone or prohibited items will be confiscated and will be returned to parents . Repetition of this act will result in suspension / dismissal.
- 9) Deposit school fee timely to avoid any inconvenience.
- 10) Bus fee will be charged for complete session (12 months). Bus Fee is non – refundable.

The bus students are expected to :-

- A) Behave in a courteous manner. The transport facility for them will be cancelled or fine will be imposed as punishment for unruly behaviour or damages caused due to negligence and vandalism .
 - B) Avoid Throwing any trash / food inside or outside the bus.
 - C) Avoid Peeping out of the window . No student is allowed to stand on the footboard.
 - D) Follow the instruction of Transport incharge or conductors / Assistants .
 - E) Get on and off the bus in line always .
20. **Bus services will be discontinued without further notice for children who do not follow bus rules, damage accessories in the bus, offend passers – by with their actions or words.**
21. **If any student is reported to be throwing objects outside from the school bus, strict disciplinary action will be taken against him/her.**

Please Note : To purchase any eatable on the way is not at all allowed. If it happens , report this to Incharge immediately.